

Faculty Governance Council Meeting
College of Pharmacy
Monday, August 21, 2023
12:00PM-2:00PM

Minutes

Attendees: Shauna Buring, Teresa Cavanaugh, Yousong Ding, Randell Doty, Julio Duarte (Chair), Jason Frazier, Robert Huigens, Christopher McCurdy, Cary Mobley, Nathan Seligson, Candice Vogtle (transcriber), Karen Whalen, Chengguo Xing

Absent:

1. Review of COP Committees
 - a. General timeline and membership tracking
 - b. List of objectives
2. FGC representation on Executive Council
3. Faculty meeting updates
 - a. Structure and scheduling
 - b. Agenda for 8/22 faculty meeting

General Update

- Dr. McCurdy provided an update on changes to the Faculty Governance Council (FGC) and college committees' structure:
 - Standardizing committees' reporting processes.
 - Updating membership and terms

Review of COP Committees

- Dr. Duarte reviewed 2023-24 objectives and discussed plans and timelines. Dr. Duarte updated the group on steps taken to date.
- Dr. Duarte shared new committee tracking sheet with the group. Once committee tracking sheet is complete, the FCG website will be updated with new contacts.

FGC representation on Executive Council

Motion: Should FGC chair sit on Executive Committee?

Decision: Passed

Action Item: Ms. Vogtle will add Dr. Duarte to the Executive Meeting invite.

Faculty Meeting updates

- Dr. Duarte discussed format changes with the group and provided an outline of the August agenda items.
- Moving forward faculty meetings will be lead and organized by FGC, inviting COP leadership to attend if they have something they would like to present.

- Dr. Buring asked which members of staff leadership will attend. She noted no Research staff or Professional Education staff are invited. Dr. Buring suggested Kelly Wilder attend on behalf of research staff. She will speak with her group to select a professional education staff person.
- Dr. Swaan has asked that FGC plan future COP Retreats. The group shared their concerns about committee's role in organizing the event.
- Dr. Whalen asked if there was a faculty development committee and suggested they might be better suited to take point on the retreats.
- Dr. McCurdy updated group on the status of the faculty development committee (in restructuring phase).
- Dr. Buring suggested 2024 retreat might be a good time to discuss new accreditations standards and college strategic plan.
- Dr. Xing suggested the creation of guidelines for organizing of future retreats.

Motion: Approve August faculty meeting 2023 agenda

Decision: Passed

Action item: Ms. Vogtle will send out Faculty Meeting agenda to faculty.

Motion: FCG will not take lead on planning retreat until 2025 at the earliest.

Decision: Passed

Action Item: Dr. Duarte will seek further clarification from Dean regarding his expectations for the committee.

Open Discussion:

- Dr. Buring inquired about faculty meeting attendance and how that impacts faculty with administrative effort.
- Dr. Doty suggested that in order to have a true faculty meeting where faculty can discuss concerns and issues there should be clarification as to when the meeting will be a "College" meeting vs. a meeting of the faculty.
- The group discussed how those meetings might be organized and which faculty with administrative effort will attend. Group suggested faculty should decide whether they need a "faculty" vs. "College" meeting.
- Dr. Duarte will present question of whom should attend the faculty meetings to the faculty during August 22, 2023 meeting.
- Dr. Frazier suggested that members discuss with chairs and get feedback from each department during their department faculty meetings.

Motion: Faculty who have administrative effort and are Associate Dean or higher-level and/or members of the Execution Council do not attend Faculty meetings, but will be invited as needed.

Decision: Tabled

Action Items:

- Dr. Mobley reminded group that POP position on FGC is still open. Dr. Duarte will mention the opening at the next faculty meeting.
- Dr. Whalen asked for clarification as to how the committee will suggest agenda items for each meeting.