

Faculty Governance Council
Minutes
January 8, 2024

Attendees: Julio Duarte, Chris McCurdy, Shuana Buring, Teresa Cavanaugh, Cary Mobley, Jason Frazier, Nathan Seligson, Chris Xing, Amie Goodin, Randall Doty, David DeRemer, Robert Huigens

Start Time: 12:00 PM

End Time: 1:00 PM

- Review of member comments regarding overall committee policy language.
 - Dr. Duarte has reviewed and addressed all member comments.
 - An updated version of the policy has been placed on Dropbox for council member review.
 - Motion to accept the policy in its current form. If no comments or concerns are received in seven (7) days FGC approves.
 - The policy will still require approval from faculty majority and the dean's office. Once approved by both of those entities the policy can be placed on the website.
- 2/20/24 Faculty Meeting Agenda
 - FGC Update
 - Faculty Senator Update (David DeRemer to Present)
 - Committee Language Policy (send to faculty ahead of meeting)
 - Faculty voting by Qualtrics Survey (Julio Duarte to create/send)
 - Make up assignments in Active Learning Sessions (ALS) (Karen Whalen to Present)
 - Close – Open Forum
- Planning reviews of individual committees
 - Review order
 - How are we going to select the review order?
 - FGC will be reviewed first, and potential committees will go last. Alphabetical- *Selected method.*
 - Temple Order
 - Size
 - Meeting Frequency
 - Committees who currently have current bylaws.
 - Topics to review
 - Description – Synopsis of what will be placed on the website.
 - Duties and responsibilities – Review of the committee and participants role and responsibilities.
 - Structure and personnel – Who makes up the committee.
 - It will be important to have representation of the distant campuses on the committees.
 - Suggestion to use a workload tiered rating system – low, medium, or high.
 - Current charges – What do committees think their current charges.
 - FGC may also develop charges for the committees.

- FGC to review committee charges annually.
 - Should the committee chairs be involved in the review process to help to answer questions.
- Bylaws (if they exist)
- Potential for combining or sunseting – How can we be more efficient with the committee structures. Can some of the committees be combined if their charges and structure is the same.
 - Take a look at our website to review task forces to see if they are still active.
- Communication with committee chairs
 - Should the FGC invite committee chairs to be present to answer questions related to their committees' charges?
 - Should FGC require a committee report from the committee chairs?
- Samantha Hart to follow up with HR to see if the FGC and Faculty meetings fall under the Sunshine Law.
 - The Faculty Affairs website (resource page) may be a good place to house faculty and college meeting minutes.
- Faculty Senators terms are for three (3) years. College of Pharmacy has four (4) senators Robert Huigens, Randall Doty, David DeRemer and Teresa Cavanaugh.
- FGC Website updates.
 - Remove Karen Whalen
 - Faculty Senators and their term.