

Faculty Governance Council

Agenda/Minutes

Date and time: August 8, 2022 (12:00PM-2:00PM)			
Location: Zoom: https://ufl.zoom.us/j/93065552401?pwd=TDc1QUdKYWh6eXRwZUtJUDJ5STdRdz09			
Committee Members: <i>Chair:</i> Cary Mobley (PC) <i>Ex-officio:</i> Shauna Buring (Assoc. Dean), Reggie Frye (Assoc. Dean) <i>Voting Members (faculty):</i> TBA (Distant Campus - JAX), TBA (POP), Julio Duarte (PTR), Jason Frazier (PD), Chris Xing (MC), <i>Senators (faculty)</i> Teresa Cavanaugh (PTR), Bob Huigens (MC), Karen Whalen (Curricular Affairs & Accreditation), & Yousong Ding (MC)			
Agenda Items	Overview / Action Items	Responsible Party	Timeline
Discussion: Minutes of June 11, 2022 FGC meeting	Action Items: Approval of 07/11/2022 minutes	Mobley	
	Motion: Approve minutes		
	Committee Decision: Approve with amendment		
Discussion: College committee voting methods	Action Items: Discuss proper voting methods for College committees	Mobley	
	Motion: There are two main approaches used by the College committees to vote: show-of-hand and secret ballot. Show-of-hand voting is done during meetings, and secrete ballot is done		

	<p>during meetings (e.g., via Zoom poll) or after meetings (e.g., via e-mail or Qualtrics).</p> <p>Show-of-hand voting is done publicly where voting members know how other members vote</p> <p>Secret ballot votes are counted by ballot-counter and results are reported without voting members, knowing how other members vote.</p> <p>Other than for Tenure and Promotion, committee voting mechanism is not stipulated in the College's Policy Manual</p> <hr/> <p>Committee Decision: FGC will create general guidance for each committee to create committee-specific voting policy and procedures, with regard to ballot or show-of-hand voting. This guidance will stipulate the following principle will be followed and the following issues will be considered in developing policy and procedures.</p> <p><u>Principle:</u> Specific committee policy must assure all votes are cast only by committee members eligible to vote</p> <p><u>Issues to Consider:</u></p> <ol style="list-style-type: none"> 1. Confidentiality of voting for those (e.g., students, untenured faculty) who may feel pressured or be concerned about potential repercussions of their vote. 2. Confidentiality of how the results of the voting are reported 3. Consistency of voting method between in-meeting and post-meeting votes 4. Consistency of method for all voting undertaken by the committee 5. Gravity of what is being voted on 		
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	<ol style="list-style-type: none"> 6. Whether or not specific numerical results are to be reported (e.g., number approved, rejected, abstained) 7. Time-sensitivity of the need for voting results 8. Whether or not voting results should be anonymous to all, including the ballot-counter (As long as the principle of assuring only eligible voters cast votes is met.) 9. Need for assuring independent careful thought (e.g., without the influence of group think, peer pressure, or undue time pressure) 10. Mechanism of assuring that all votes are informed votes (e.g., especially when post-meeting votes are cast by members who were not present for the discussion and therefore may not be knowledgeable of key issues raised and debated) 11. If voting is based on viewing recordings of meetings or portions of meetings, considerations of the need for time-restriction of the recording availability and of the potential negative consequences of the recording being made available to anyone other than voting members. 		
	<p>Committee Decision: FGC to create guidance for committees to create committee-specific policy on voting procedures</p>		
<p>Discussion Need for faculty to follow regulations outlined in House Bill 7</p>	<p>Action Items: Remind faculty of the need to become aware of and follow regulations outlined in House Bill 7</p> <hr/> <p>Motion: Dr. Whalen suggested FGC members review HB7 to determine how to follow its regulations and encourage faculty members of our departments to do likewise. As point</p>	Whalen	

	person for our college, Dr. Whalen will send another email to faculty about this issue, which will include FAQs and notification of her office hours.		
Meeting Adjourned			12:55 PM
<u>College of Pharmacy Policy Manual</u>			
Scheduled Meeting(s):	September 14, 2020 (12-2pm) October 12, 2020 (12-2pm) January 11, 2021 (12-2pm) February 8, 2021 (12-2pm) March 8, 2021 (12-2pm) April 12, 2021 (12-2pm) June 14, 2021 (12-2pm) July 12, 2021 (12-2pm) October 11, 2021(12-2pm) November 8, 2021 (12-2pm) December 13, 2021 (12-2pm) March 14, 2022 (12-2pm) June 13, 2022 (12-2pm) July 11, 2022 (12-2pm) August 8, 2022 (12-2pm)		