

Faculty Governance Council

Agenda/Minutes

Date and time: June 14, 2021 (12:00PM-2:00PM)			
Location: Zoom: https://ufl.zoom.us/j/95782742039?pwd=bGxRMjJ2S01QN0F0d0N6eDJBZjlyUT09			
Committee Members: <i>Chair:</i> Cary Mobley (PC) <i>Ex-officio:</i> Shauna Buring (Assoc. Dean), Reggie Frye (Assoc. Dean) <i>Voting Members (faculty):</i> Erin St. Onge (PTR), Karam Diaby (POP), Julio Duarte (PTR) , Jason Frazier (PD), Chris Xing (MC), <i>Senators (faculty)</i> Christina DeRemer (PTR), Randell Doty (PTR), Kalen Manasco (PTR) , Karen Whalen (Curricular Affairs & Accreditation), & Yousong Ding (MC)			
Agenda Items	Overview / Action Items	Responsible Party	Timeline
Discussion: Approval of 4/12/2021 meeting minutes	Action Items: Revisited April 2021 minutes	Mobley	
	Motion: Group review for any modifications		
	Committee Decision: April 2021 minutes approved		
Discussion: Committee Assignments	Action Items: FGC is responsible for overseeing the process of updating faculty assignments on College committees every 3 years, with the last update occurring in 2018. It is now time for an update. General Process:*	Frye/Mobley	
	<ol style="list-style-type: none"> 1. Collect information for needs for faculty membership changes from committee chairs. 2. Communicate needs to department chairs, who will 		

	<p>forward to FGC their recommendations for committee assignments for their faculty.</p> <ol style="list-style-type: none"> 3. FGC reviews chairs' recommendations and forwards to Executive Council for approval. 4. Chairs are notified of approval and notify their faculty of their committee assignments in their annual assignment letter. <p>* Note: This process is for updating only faculty assignments to committees only, with some exceptions (see below), and does not include task forces, or ex-officio, student, or staff committee members.</p>		
	<p>Motion/Discussion:</p> <ul style="list-style-type: none"> - FGC doesn't really need to work with Admissions committee as Dr. Frye already has a start. - The Assessment committee is assigned by Dr. Buring. Jim Taylor is Chair of that committee. - Need to remove those who are no longer with the college, such as Drs. Diaby and Odedina. - Graduate Studies committee assignments are determined by Dr. Keller-Wood and the Dept Chairs. - Dr. Whalen will check with Dr. Buring regarding Pathway to Career Advancement committee. - The Research Committee is overseen by Dr. Keller-Wood. -Dr. Frye to work with Dr. Buring on Scholarships and Awards committee -The standard for committee member replacement should be that the faculty filling the role of a committee member should come from the same department. 		
	<p>Committee Decision:</p> <ul style="list-style-type: none"> -Dr. Mobley will create a spreadsheet based on the existing 		

	<p>COP spreadsheet that lists each committee and their respective members, with fields and queries added to collect information from committee chairs to inform decision-making by dept. chairs. The spreadsheet will be sent to committee chairs to add the information, collected and organized by FGC, then sent to dept chairs for their recommendations to committee assignments for their faculty.</p> <p>The informational fields/queries to be added to the form include number of consecutive years served on committee, estimated expected workload for the committee, faculty member preference for continuing to serve on the committee, and committee chair recommendation to keep or replace members</p> <p>-Would be ideal to have this done before next FGC meeting for review, to give time for dept. chairs to include information in assignment letters.</p>		
<p>Discussion: Update on T&P Guideline Revision</p>	<p>Action Items: -It was mentioned that when you revise guidelines and they're approved, they don't go into effect until the <i>next</i> promotion cycle.</p>	<p>Frye</p>	
	<p>Motion: .- Dr Frye will continue to work on revisions with the help of FGC members as needed</p>		
	<p>Committee Decision: - Completed revision to be discussed at a future meeting</p>		
<p>Discussion: Update Video-Reuse Policy for Lectures for Pharm. D. Curriculum</p>	<p>Action Item: The Video-Reuse Policy needed updating to clearly outline the criteria for reuse of recorded videos for the Pharm.D. program, and to balance the desires of faculty members with the needs of the College to assure that lectures are</p>	<p>Whalen</p>	

	<p>current and to assure an accurate correlation of reported teaching effort with teaching assignments.</p> <p>Motion/Discussion:</p> <ul style="list-style-type: none"> - Videos shouldn't be reused more than once – except under special circumstances. - Faculty with special circumstances should submit an appeal via a form that will go to video production team and Dr. Whalen for review - It was proposed that the changes be shared at an upcoming faculty meeting. A suggestion was made that email communication should go to dept. chairs prior to this meeting - Quick turnaround should be expected. <p>Committee Decision:</p> <ul style="list-style-type: none"> - Policies 1 and 2 should be separated by an OR not AND. - Updated policy approved by FGC - Dr. Whalen to send updated policy to dept. chairs to inform them of the changed policy and to solicit feedback on questions or concerns about the changes. 		
Meeting Adjourned			
Scheduled Meeting(s):	<p>September 14, 2020 (12:00 – 2pm; Zoom link)</p> <p>October 12, 2020 (12pm – 2pm; Zoom link)</p> <p>January 11, 2021 (12pm – 2pm; Zoom link)</p> <p>February 8, 2021 (12:30pm – 2pm; Zoom link)</p> <p>March 8, 2021 (12:30pm – 2pm; Zoom link)</p> <p>April 12, 2021 (12pm – 1pm, Zoom link)</p> <p>June 14, 2021 (12pm – 1pm, Zoom link)</p>		