



Graduate Studies Committee

April 6, 2016
11:00am - 12:00pm
HPNP 2306

Members: Dr. Jason Frazier (PD), Dr. Sihong Song (PC), Dr. Richard Segal (POP), Dr. Margaret James (MC), Dr. Jatinder Lamba (PTR), Dr. Ian Tebbett (FORENSICS), Dr. Maureen Keller-Wood (ORGS), Vivian Lantow (GP), Kim Mahoney (GP), Marci Smeltz (Student President)

Guests:

Absent:

AGENDA TOPICS

- ❖ **Accept Minutes** – from March 2, 2016
- ❖ **Applications** – update from each department and Graduate Programs
- ❖ **Funding** – update from Dr. Keller-Wood
- ❖ **Summer Registration**
 - Future first year research credit registration
- ❖ **Graduate Student Appreciation Week** – recap of events

UPCOMING EVENTS

April 28:	PhD Spring Commencement ceremony, 7 pm, Ben Hill Griffith Stadium
May 1:	Master's Spring Commencement ceremony, 7 pm, Ben Hill Griffith Stadium
May 2:	Spring Grades Due
May 6:	Summer Registration ends
May 9:	Summer A/C Classes begin
May 17:	College Seminar (PD PhD grad)
June 27:	Summer B Classes begin
August 5:	PhD Summer Commencement ceremony
August 15-16:	UF New Graduate Student orientation
August 17:	COP New Graduate Student orientation
August 22:	Fall Classes Begin
Sept 7: (?)	Post-bacc reception, date tentative
Feb 10:	30 th Annual Research Showcase

- ❖ **Accept Minutes** – from March 2, 2016
- ❖ **Applications** – update from each department

Medicinal Chemistry - One student has been admitted from the PharmD program, and will start her PhD studies in the Fall term.

Pharmacodynamics - PD is waiting to hear back from one admit, and has one student selected as back-up.

Pharmaceutical Outcomes & Policy - Four PhD students have been selected for admission. Two will be funded through the COP and two will be self-funded. Three master's students have also been selected, which are both self-funded.

Pharmaceutics - Three PhD students have been admitted to summer, and three students have been admitted to fall term.

Pharmacotherapy & Translational Research – Three PhD applicants and one master's applicant have been offered admissions. The master's student will be funded through the Fullbright Fellowship program, although we are waiting to hear back from this student.

Dr. Tebbett suggested that the online program could work with the Graduate Programs office to recruit more students to the PhD program, especially minority students. The online programs office would be happy to contribute funding for a possible scholarship to increase minority interest in the PhD program.

Discussion ensued about changing the aim of the Summer Research Internship program to focus on those PharmD students with an interest in research. These students should not use this program to fulfill honors credit requirements. The committee will need to discuss changing how the funding is used for the internship with the intent to refocus the program before next summer. Most of the students that were not accepted to participate in the paid internship have expressed interest in doing the research for credit, without pay. Dr. Keller-Wood has asked that the department chairs be more selective in the future as to which students would be accepted to the paid internship program, and which students are given the opportunity to do research for credit. Some suggestions for the future of the internship program included making the program more structured and requiring the students to declare their intent to apply to the PhD program. The College could ask the Graduate School if we can guarantee a GSF to joint degree students to increase interest in the PhD program. The Graduate Programs office will research how much other joint degree programs pay in stipends to their students. It may be necessary to increase our stipend to be competitive.

- ❖ **Funding** – Dr. Keller-Wood sent budget models to the department chairs and is working with John Evangelista to make adjustments. The budget should be finalized by mid-May, so any funding requests should be submitted as soon as possible. The budget may not be officially approved until Eric Peipelman's replacement is hired and able to review it.

Dr. Keller-Wood intends to complete the fall TA assignments by July 1. This will require Diane Beck's group to finalize the course information by June, and each of the departments to make their requests in a timely manner. Last semester was delayed for many reasons, including multiple late requests and the incorrect assumption that elective courses did not need TAs. Dr. Keller-Wood is working to make sure we do not encounter the same issues this semester. There will be a hard deadline for requests, and any unknown course needs will be up to Dr. Keller-Wood's discretion. Dr. Keller-Wood will

provide a list of courses to the Graduate Coordinators to enlist their assistance in assigning TA appointments.

❖ **Summer Registration**

- New policy for future first year research credit registration – The Graduate Programs office has implemented a new policy to require all incoming students to register for PHA6910 for research credits. The rationale for this change is to better prepare our students in case they decide to opt-out of the program with a master's degree. UF requires all master's degree students to take six credits of master's level research as part of their studies. During the Spring term, one department had a student decide to graduate with a master's that did not meet these requirements, and the Graduate Programs office had to work with the Graduate School to adjust his schedule accordingly. In order to prevent this from happening in the future, all students will be registered for five credits of PHA6910, as UF will only count five credits of this course toward their degree. Once they complete the PHA6910 requirement, they will then be eligible to register for PHA7979 for research credits. This new policy will not impact the PhD track requirements in any way.

- ❖ **Graduate Student Appreciation Week** – The Graduate Programs office participated in UF's Graduate Student Appreciation week by showcasing one student from each department on social media and hosting an Ice Cream Social/De-Stress Day for the graduate students. Approximately 25-30 grad students attended the Social, which provided an ice cream sundae bar and party games like Giant Jenga. The Graduate Programs office would like to make this an annual event, and possibly work with the other HSC colleges to be more inclusive.

Marci Smeltz announced that a new graduate student lounge is in the planning stages. This new lounge will be funded by contributions from all of the HSC colleges and will be located in the Communicore building. It is intended to promote student interactions, and not to be a quiet, studying space. Another space is being planned for the professional students as well.

❖ **Other Business**

HSC Grad Studies Office – Dr. Keller-Wood informed the committee that the Graduate Education Council has recommended a new HSC Graduate Studies Office be created. This would be a centralized office that would handle HSC procedures such as grants and research for the HSC colleges. The Council has yet to hear back from Dr. Guzick's office.

Calendar – A calendar of upcoming dates has been added to the agenda template. Each meeting, the calendar will be updated to reflect any important events or deadlines.

Commencement – Five graduate students (3 PhD and 2 MS) are graduating at the end of Spring term, but only one is participating in the ceremony.

PhD Video – Matt Splett created a PharmD recruitment video at the beginning of the year, and is working on a similar video for the PhD program. It will be student-centric and give insight in to the environment of the program. Matt will need to interview students for spotlights in the video, so the Graduate Coordinators have been asked for suggestions for articulate students to participate.

GA Teaching Award – PhD student Juan Hincapie-Castillo has been awarded the Graduate Assistant Teaching Award from the University. He was given a monetary award in recognition of his excellent teaching as a graduate assistant. The College of Pharmacy

has had three other students receive this award in the past years. Matt will feature this story on the College's website.

Meeting adjourned at 12:00pm