



Graduate Studies Committee

February 8, 2016
11:00am - 12:00pm
HPNP 4307

Members: Dr. Jason Frazier (PD), Dr. Sihong Song (PC), Dr. Richard Segal (POP), Dr. Margaret James (MC), Dr. Jatinder Lamba (PTR), Dr. Ian Tebbett (FORENSICS), Dr. Maureen Keller-Wood (ORGS), Vivian Lantow (GP), Kim Mahoney (GP), Marci Smeltz (SP)

Guests: Dr. Taimour Langae (PTR)

Absent: Dr. Jatinder Lamba (PTR), Dr. Margaret James (MC), Marci Smeltz (SP)



AGENDA TOPICS

- ❖ **Accept Minutes** – from January 7, 2016
 - The discussion in the January meeting about the Research Showcase Oral Competition candidates contained confidential material about the students, and must be removed from the record.
- ❖ **GSF/Grinter funding** – Susan Morris has left her position in the Graduate School, and in her absence, the Graduate School has not established the GSF and Grinter availability for the upcoming 2016-2017 academic year. Graduate Programs will stay in touch with the Graduate School to make sure the College has the information as soon as it is available.
- ❖ **Research Showcase** – Discussed dates for next year's 30th Annual Research Showcase. This year's date was set earlier than past years to allow departments to invite potential applicants. However, the date was so early in the semester that those applicants invited to visit during the Showcase were not able to make their travel arrangements. It was decided that the end of January is too early, while the end of February is too late. Also, it was established that Friday was a better choice than Monday for having applicants visit.

The committee set Friday, February 10, 2017 as the date for the 30th Annual Research Showcase. Dr. Keller-Wood will bring this date to the Dean to ensure that there are no conflicting events deadlines.

❖ **Other Business:**

TA Evaluations – The Graduate Programs office has sent forms to the department chairs to collect the TA Evaluations from the faculty members and Graduate Coordinators for the Fall 2015 term. Dr. Keller-Wood instructed these forms to go to the individual course coordinators, rather than the department chairs.

Regularly scheduled meetings – The Graduate Programs office will send out a Doodle poll to establish the best options for a regularly scheduled GSC meeting.

Recruiting – The POP Department has conducted 18 phone interviews and scheduled 3 in-person visits. They plan to make offers by March 1.

The PD Department does not anticipate being able to make offers by March 1. They are still reviewing the applications and scheduling interviews.

The PTR Department has been conducting Skype interviews.

Discussion ensued about whether the College could supplement the GSF funding to make sure there is one student recipient from each of the five departments. Dr. Keller-Wood will contact the Graduate School for more information, and discuss with the department chairs and the Dean.

Meeting adjourned at 11:26am.