



Graduate Studies Committee

October 22, 2014

2:00PM – 3:00PM

Dean's Conference Room (4307, HPNP)

Members: Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Tony Palmieri (PC), Dr. Almut Winterstein (POP), Dr. Taimour Langae (PTR), Dr. Bill Millard (ORGS), Juan Hincapie Castillo (SP)

Guests: Dr. Jatinder Lamba for PTR, Dr. Rich Segal for POP, Dr. Carey Mobley for PC

Absent: Dr. Taimour Langae, Dr. Almut Winterstein, Dr. Tony Palmieri



AGENDA TOPICS

- ✚ **Accept Minutes** – from September 23rd meeting
- ✚ **New COP Graduate Student President** – Juan Hincapie Castillo
- ✚ **SACS Reporting**
- ✚ **TA Assignments** – for November meeting



Graduate Studies Committee

Minutes from October 22, 2014

Members:	Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Tony Palmieri (PC), Dr. Almut Winterstein (POP), Dr. Taimour Langae (PTR), Dr. Bill Millard (ORGS), Juan Hincapie Castillo (SP)
Guests:	Dr. Jatinder Lamba for PTR, Dr. Rich Segal for POP, Dr. Carey Mobley for PC
Absent:	Dr. Taimour Langae, Dr. Almut Winterstein, Dr. Tony Palmieri

- ✦ **Accept Minutes:** The meeting began at 2 pm with the minutes from the September 23rd meeting being accepted.
- ✦ **New COP Graduate Student President – Juan Hincapie Castillo:** Juan introduced himself to the committee and spoke about his ideas to increase graduate student interaction between departments. He suggested that he would like to plan an event for students to meet and mingle after the Research Showcase on February 19, 2015.
- ✦ **SACS Reporting:** Dr. Millard informed the group of an urgent need for data related to SACs Accreditation, and asked for immediate assistance in compiling the information. He requested that the departments check the student records of those who took any type of qualifying or final exam between July 1, 2013 and June 30, 2014 and ensure that the data was entered in the SACS database online. Jill Hunt was tasked to send out a link to the online form, assist in data entry, and in the future to send reminders to departments to fill out the forms each time a student completes any of these types of exams.
- ✦ **TA Assignments:** The committee was reminded that initial teaching assistant (TA) assignments must be turned in by the next GSC meeting on November 20, 2014.
- ✦ **Research Showcase:** Although this item was not on the agenda, Dr. Millard reminded the group about the Annual Research Showcase, highlighting Medicinal Chemistry's task of finding the keynote speaker and judges for the event.